

Age of Steam Roundhouse Site Interpreter

Position Description: Site Interpreter (Part Time)

Reports to: Education and Program Coordinator

Site Interpreters will be responsible for researching, writing, and delivering 1-1.5 hour long interpretive tours of the Age of Steam Roundhouse Museum's locomotive collection, exhibits, and restoration shop. Successful candidates should expect to receive training on customer service, heritage interpretation, as well as the basic history and science of historic locomotives. Interpreters will work closely with staff, volunteers, and interns as they deliver entertaining and thought-provoking programs to connect tangible museum resources to intangible universal concepts that resonate with diverse audiences. Interpreters will also support education, programing, exhibit installation, and special events by assisting with other duties as assigned.

Primary Duties Include:

- Welcome visitors as they arrive to the museum and engage them in conversation to pique their interest.
- Accompany tour groups to keep them together and ensure their safety throughout guided interpretive tours of the Roundhouse and other industrial facilities
- Practice situational awareness. Inform visitors of safety standards and keep visitors aware of their surroundings and alert to potential hazards
- Participate in training sessions to learn the basics of heritage interpretation
- Become familiar with the Museum's collections, facilities, exhibits, and best practices
- Learn about our collection of heritage railroad equipment and its significance to history and science
- Lead interpretive tours of the Roundhouse collection and facilities
- Respond to questions by providing accurate answers and feedback
- Assist with opening and closing the Roundhouse and other facilities
- Assist with exhibit installation, public programs, and special events

Desired Qualities:

- Interest in American history, physical science, engineering, railroading, and museums
- Excellent public speaking skills and/or prior presentation experience
- Excellent interpersonal communication skills
- Commitment to deliver excellent customer service
- Ability to work with large groups of visitors independently and professionally
- Ability to adjust to changing situations. Ability to commit to a flexible work schedule, including holidays, nights, and weekends.
- Reliable transportation and a valid driver's license. Must pass a background check
- Ability to lift and carry 25+ lbs., stand on feet for extended periods of time, arrange furniture (tables, chairs, desks), and climb on ladders

NO PHONE CALLS